

CITY OF TUCSON SMALL BUSINESS COMMISSION (SBC)  
MINUTES OF THURSDAY, APRIL 27, 2006

Mayor and Council Chambers  
255 West Alameda, 1<sup>st</sup> Floor  
Tucson, Arizona 85701

1. Call to Order and Introductions

The meeting was called to order at 4:06 pm.

Members Present

Don Windmiller, Vice Chair	Deb Turner
Marion Hook	Lola Kakes
Joanna Dinan	Britton Dornquast
Katharine Kent, P.E. CEM	Diane Castro
Jan Gordley	Kendall Morgan
Joe Higgins	Deitrich Benjamin

Members Absent/Excused

Eddie Escalante	Richard Krone
Leonard Gulotta	Eva Macias

Others Present

Jim Glock, City of Tucson Transportation Department  
Laurel Parker, Arizona Department of Transportation  
Bill Dorgan, William Dorgan and Associates  
Kathleen Skinner, Metropolitan Tucson Chamber of Commerce  
Lorraine Hernandez, Ward 2  
Ellen Hitchings, City of Tucson Finance Department  
Kathy Maish, City of Tucson Finance Department

2. Approval of the February 23, 2006 Minutes

Unanimously approved and accepted. Motion by Lola Kakes, 2<sup>nd</sup> by Don Windmiller.

3. Chairperson Report

- U of A Advisory Committee Food Plan – tabled for now
- Women In the Balance Conference – June 14
- Interview for consultant for I-10 project
- May meeting to be held at Ward 3

4. Call to the Audience

No response.

5. Rio Nuevo Update – Presentation/Discussion

Item postponed to May.

6. I-10 Widening Project/Business Assistance – Discussion

Laurel Parker indicated that the selection of the business consultant has been completed. SBC members received a handout. Construction to begin in October. Ramps not closed until after the Tucson Gem and Mineral Show in 2007.

The City has discussed helping other businesses impacted by the I-10 project that are outside the area that is being taken care of by ADOT. The SBC intends to encourage Mayor and Council to dedicate some funds for businesses outside the immediate area of impact. There may be regional sources of funds that the City can access to help support small businesses that do not fall into the ADOT purview.

As the project progresses, Gordley Design Group will be holding public information meetings that are open to all business, residents, visitors, and anyone from the community that has questions or concerns.

7. Commercial Recycling Recommendation – Discussion  
Item postponed to May.

8. Proposed New Business License Policy Update – Update/Discussion  
The new policy implementation item was passed unanimously by Mayor and Council. The policy will be implemented at the same time as the new business license system.

Katharine Kent, Joanna Dinan, Deitrich Benjamin, and Marion Hook volunteered to provide input to the Finance Department regarding items of interest and concern with regard to the City's new Business License and Tax Collection System.

9. Needs Assessment for Small Business, City of Austin – Discussion  
Answers to a list of questions related to the services the City of Tucson provides for small business were discussed.

10. Call to the Audience  
No response.

11. Future Agenda Items
- Presentation by someone who attended the City of Austin, Texas seminar to discuss their Needs Assessment Report
  - Update on TREO, Inc. and the City's Development Services Center – Joe Higgins
  - Rio Nuevo Update
  - I-10 Widening Project/Business Assistance
  - Commercial Recycling Update
  - Possibility of creating a video of the 17 step process for opening a business within the City of Tucson – for agenda after May

13. Adjournment  
Meeting was adjourned at 6:04 pm. Motion by Don Windmiller, 2<sup>nd</sup> by Katharine Kent

**NOTE:** It is the intent of these meeting minutes to get the general meaning of the discussion, summarize what happened, and record official actions. The minutes are not intended to be a verbatim transcription of all that was said. Audiotapes of the meeting are available for review at City Hall, Finance Department/Revenue Division, 255 West Alameda, 2<sup>nd</sup> Floor West.